

**TWO RIVERS HIGH SCHOOL STUDENT COMMUNITY SERVICE  
PROGRAM  
APPROVAL/VERIFICATION FORM**

**PRIOR APPROVAL OF COMMUNITY SERVICE HOURS IS REQUIRED**

The Two Rivers School District requires all high school students, beginning with the class of 2012, to complete 20 hours of community service prior to receiving a high school diploma. It is recommended these hours be completed prior to the end of the first semester of the student's senior year.

Community service is intended to be service out in the larger community. Therefore, helping out family members or someone who owns a private business is not considered a community service activity. Helping out a non-profit organization is acceptable. If you do volunteer work in the Two Rivers Public Schools, only one-half of the hours (ten) can be used to meet your community service requirement. The other ten hours must be earned in a community setting; please see "Community Service Ideas" for more information.

Prior approval and verification can be obtained by completing both sides of this form.

Student Name: \_\_\_\_\_ Grade \_\_\_\_\_  
(Please print)

Proposed Activity \_\_\_\_\_

Proposed Number of Hours \_\_\_\_\_

Prior Approval: Yes No \_\_\_\_\_ Date \_\_\_\_\_  
Parent/Guardian Signature

Yes No \_\_\_\_\_ Date \_\_\_\_\_  
Principal or Designee Signature

The following information must be filled in by a representative of the organization with which the service project was completed.

Name of Agency/Organization \_\_\_\_\_

Number of Hours volunteered \_\_\_\_\_ Date of volunteer work completed \_\_\_\_\_

Signature of Representative \_\_\_\_\_

**Additionally, the student will summarize the experience on the back of this form.**

Final verification of hours:  
Number of hours \_\_\_\_\_ Principal/Designee Initials \_\_\_\_\_ Date \_\_\_\_\_

